# REGULAR MEETING BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS MONDAY, JULY 12, 2021

### 7:30 PM REGULAR BUSINESS MEETING

# CHATHAM HIGH SCHOOL AUDITORIUM 255 LAFAYETTE AVENUE, CHATHAM, NEW JERSEY

# <u>AGENDA</u>

- I. CALL TO ORDER: Jill Critchley Weber, President
- **II. OPEN PUBLIC MEETING STATEMENT:** In accordance with the requirements of the Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger and TAP (news online).

### III. ROLL CALL:

Mr. Arnuk	Ms. Ciccarelli	Ms. Clark	Mr. Delsandro	Ms. Kenney
Mr. Gilfillan	Mr. Ryan	Mr. Smith	Ms. Critchley Weber	Quorum? Y N

- IV. PLEDGE OF ALLEGIANCE
- V. BOARD PRESIDENT'S COMMENTS
- VI. ADMINISTRATIVE REPORTS
  - A. SUPERINTENDENT'S REPORT
    - Update on Status of Schools
  - **B. BUSINESS ADMINISTRATOR'S REPORT** 
    - Board Member Election

• Construction Update

## VII. COMMITTEE REPORTS

- A. Personnel (A. Ciccarelli)
- **B.** Curriculum (L. Kenney)
- C. Finance/Facilities (M. Gilfillan)
- **D. Policy and Planning** (M. Ryan)

## Liaisons

Chatham Borough (A. Ciccarelli)

Chatham Township (M. Clark)

Chatham Athletic Boosters (A. Ciccarelli/J. Weber)

Chatham Performing Arts Boosters (J. Weber)

Chatham Education Foundation (L. Kenney)

Chatham Recreation (M. Gilfillan)

PTO District Cabinet (A. Ciccarelli)

## VIII. MINUTES

Motion by Trustee:	, seconded by:	, Roll call vote:
Approval: Minutes		
<b>RESOLVED:</b> That the Bo	ard of Education approves the mi	nutes from the following meetings:

• June 21, 2021 - Public Session

# IX. PUBLIC COMMENTARY

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Commentary section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for the current meeting. To help facilitate an orderly meeting, and to permit all to be heard, speakers will be asked to limit their comments to a reasonable length of time.

## X. ACTION ITEMS

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<b>A</b>	F D. D. SULLINING	

Agenda items A.1 to A.13. Motion by Trustee: \_\_\_\_\_\_, seconded by Trustee: \_\_\_\_\_, Roll call vote:

1. Acceptance: Resignation

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the resignation of the following staff member:

Name	Location/Position	Effective Date	Notes
Sabawa, Lauren	LAF/Teacher of Special Education	06/30/2021	

#### 2. Rescind Contract - Leave Replacement Assignment

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education rescinds the contract for the following Leave Replacement assignment for the 2021/2022 school year:

Name	Position	Location	Column / Step	FTE	Salary	Effective Date	Termination Date	Notes
Gillo, Rob	Teacher of Health & Physical Education	CMS	BA/3	1.0	\$59,185.00 Prorated at \$18,939.10	08/24/2021	11/30/2021	Supersedes action on 06/21/2021 to rescind contract.

3. Approval: Reclassification of Administrative Assignment

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the conversion of the Supervisor of Design and Technology position to the new Director of Educational Technology position, effective July 16, 2021, as per the agreement between the School District of the Chathams and the Chatham Administrator Association (CAA).

# 4. Approval: Job Description

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the job description for the position of Director of Educational Technology as per the agreement between the School District of the Chathams and the Chatham Administrator Association (CAA) (On file in Human Resources)

5. Approval: Contract - 2021/2022 School Year

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the appointment of the following individual for the 2021/2022 school year, as per the agreement between the School District of the Chathams and the Chatham Administrator Association (CAA):

Name	Position	Location	Column	Step	FTE	Salary	Effective Date	Termination Date
Dagounis, Danielle	Director of Educational Technology	District	Dir	4	1.0	\$133,900.00 Prorated \$128,320.68	07/16/2021	06/30/2022
NOTES: T <sub>1</sub>	ansfer from 1	0 month: 15	day Sup	ervisor	of Desig	n and Techno	logy to the 12	month position

### 6. Amendment: Contracts - 2021/2022 School Year

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education amends the contract for the following individual for the 2021/2022 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	Column	Step	Salary	Effective Date	Termination Date	Notes
Gentiluomo, Rosario	Maintainer	District	R	18	\$62,040.00 Prorated \$60,891.95	07/08/2021	06/30/2022	Amend start date

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves contracts for the following individuals for the 2021/2022 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Locati on	Colu mn	Step	FTE	Salary	Effective Date	Terminatio n Date	Notes
Clark Jr., Patrick	Teacher of Technology/Video Production	CHS	BA	3	1.0	\$59,185	08/24/2021	06/30/2022	
James, Renae	Paraprofessional	CHS	N/A	N/A		\$19.22 / hourly	08/24/2021	06/30/2022	
Andric, Diana	Paraprofessional	CHS	N/A	N/A		\$19.22 / hourly	08/24/2021	06/30/2022	
Brandon, Christopher	Paraprofessional	CHS	N/A	N/A		\$19.22 / hourly	08/24/2021	06/30/2022	
Alireza Pourmanouchehri, Seyed	Paraprofessional	LAF	N/A	N/A		\$19.22 / hourly	08/24/2021	06/30/2022	
LePore, Megan	Paraprofessional	LAF	N/A	N/A		\$19.22 / hourly	08/24/2021	06/30/2022	

# 8. Approval: Extended School Year Staff

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves *Extended School Year Program Staff Members*, to provide services during Summer 2021, as listed below:

Substitutes		
Paraprofessional & Teacher	Daily Para Sub Rate	Daily Sub Teacher Rate
Rebecca Henwood	\$76.50	\$100.00

# 9. Approval: Extra Class - Certificated Staff

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves an *extra class stipend* for the following staff member, for the instruction provided during the 2020/2021 school year, detailed as follows:

Name/Position	Location	<b>Effective Date</b>	<b>End Date</b>	Salary	Notes
Dou, Zhaoyang, Teacher of Chinese	CHS	01/04/2021	06/30/2021	\$7,200.00	

# 10. Amendment: Extended School Year Staff

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education amends the approval of counseling services provided by Alyssa Beier during Summer 2021 not to exceed 40 hours at a rate of \$80.00/hourly not to exceed \$3,240.00. This amendment increases the duration in hours from 22.5 hours (\$1,800.00) as approved on 04/26/2021.

# 11. Amendment: Extended School Year Staff

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education amends the approval of counseling services provided by Elizabeth Gaynor during Summer 2021 not to exceed 56 hours at a rate of \$80.00/hourly not to exceed \$4,480.00. This amendment increases the duration in hours from 22.5 hours (\$1,800.00) as approved on 04/26/2021.

## 12. Approval: Martina McElroy

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Martina McElroy to provide supplemental instruction to special education student #1449128035, beginning June 24th and ending July 30th for 12.5 hours total in an amount not to exceed \$850.00.

# 13. Approval: Travel

**WHEREAS:** In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham's *Policy 6471 - School District Travel*, travel by school district employe and Board of Education members must be approved in advance; now

**THEREFORE, BE IT RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable.

Month	Day	Year	First	Last	Position	Vendor	Purpose	Location	Cost
July	19-29	2021	Karen	Annunziata	Elementary Teacher	RVCC	NGSS Summer Institute	Virtual	\$200
July	19-22	2021	Katie	Williams	Elementary Teacher	RVCC	NGSS Summer Institute	Virtual	\$200
July	26-30	2021	Gayle	Shepardson	Social Studies Teacher	College Board	AP Art History Summer Institute	Virtual	\$650

# B. FINANCE/FACILITIES

Agenda items B.1 to B.16, Motion by Trustee: , seconded by Trustee: , Roll call vote:

# 1. Approval: Payments - Bills List & Payroll

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following payments: (Attachment B.1)

Description	Total		
Bill List - 06/30/2021	\$176,397.03		
Bills List - 07/12/2021	\$1,990,504.80		
Payroll - June 15, 2021	\$2,391,547.54		
Payroll - Coaches June 2021	\$146,287.20		
Payroll - June 30, 2021	\$2,156,151.63		
Total	\$6,860,888.20		

2. Acceptance: PTO Donation - Washington Avenue School

**RESOLVED:** Upon recommendation of the Superintendent and as approved by the WAS Principal, Kristine Dudlo, the Board of Education approves the donation from Washington Avenue School PTO in the amount of \$13,000.00 to be used toward the purchase and installation of two (2) Bi-Level Fountains with Bottle Fillers and two (2) Single Bottle Filler Fountains.

3. Acceptance: PTO Donation - Southern Boulevard School

**RESOLVED:** Upon recommendation of the Superintendent and as approved by the SBS Principal, Kathleen O'Connor, the Board of Education approves the donation from Southern Boulevard School PTO for the Media Center Renovation. The renovation includes the installation of new carpet valued at \$14,985.00 and the moving and organization of the library books valued at \$7,560.00.

4. Approval: Anticipated Facility Use Forms 2021/2022

**RESOLVED**: Upon the recommendation of the Superintendent, the Board of Education approves the Anticipated Facility Use Forms for LAS, MAS, SBS and WAS for the 2021/2022 school year which will be submitted to the Executive County Business Official for approval. (Forms on file in the Business Office)

5. Approval: ESY & Regular Year Out-of-District Students

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the tuition and transportation costs for the 2021/2022 Extended School Year (ESY) and Regular School Year out-of-district placements for special education students as listed below:

Primary Location	State ID	ESY 2021	Regular Tuition 2021/2022	1:1 Aide	Total Tuition 2021/2022
Celebrate the Children	3838358274		\$74,160.00	\$27,000.00	\$101,160.00
Lake Drive School	4296209910	\$7,530.70			\$7,530.70

# 6. Approval: Evaluation Services

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Dr. L. Hanes & Associates to provide evaluation services for special education students not to exceed the amount of \$2,250.00 for the 2021/2022 school year.

7. Approval: Evaluation Services

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Joseph Route, LDTC to provide educational evaluation services for special education students not to exceed the amount of \$5,000.00 for the 2021/2022 school year.

8. Approval: Evaluation Services

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Barrie Satin, MSW, to provide social history evaluation services for special education students not to exceed the amount of \$5,000.00 for the 2021/2022 school year.

9. Approval: Home Instruction

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Saint Clare's Behavioral Health to provide home instruction at the rate of \$55.00/hour not to exceed \$165.00 for the 2021/2022 school year.

10. Approval – Commission For The Blind and Visually Impaired

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves a contract with The Commission for the Blind and Visually Impaired to provide Level 1 services for Visually Impaired student #4582048155 for the 2021/2022 school year in an amount not to exceed \$2,200.00.

11. Approval – Commission For The Blind and Visually Impaired

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves a contract with The Commission for the Blind and Visually Impaired to provide Level 1 services for Visually Impaired student #8425537748 for the 20212022 school year in an amount not to exceed \$2,200.00.

- 12. Approval: Submission & Acceptance of Funds of Amended 2020/2021 IDEA Grant Application **RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the submission & acceptance of funds from the Amended 2020/21 IDEA Grant Application for the following amounts for special education programs:
  - IDEA Basic \$944,602.00
  - IDEA Preschool \$ 49.971.00

The IDEA Basic amount includes \$101,377.00 of Non-Public Funds. The district's spending amount for IDEA Basic is \$843,225.00.

13. Approve: Related (Administrative) Services - Ameriflex

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the purchase of administrative services from Ameriflex, that relate to COBRA and billing services for retirees for dental benefits, at an estimated cost of \$4,500.00 annually, effective July 1, 2021 through June 30, 2022. (Contract on file in the Business Office)

14. Approval: Related (Administrative) Services - Benefit Express

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the purchase of administrative services from Benefit Express, that relate to COBRA and billing services for retirees for medical benefits, provided through the SHIF insurance, effective July 1, 2021 through June 30, 2022. (Contract on file in the Business Office)

15. Approval: Related (Administrative) Services - Health /Equity, Inc.

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the purchase of administrative services for the flexible spending accounts (FSA) from Health Equity, Inc, (formerly Wage Works Inc), at an estimated cost of \$2,000.00 annually, effective July 1, 2021 through June 30, 2022. (*Contract on file in the Business Office*)

16. Approval: Membership in the Morris County Cooperative Pricing Council. (MCCPC)

RESOLVED:, upon the recommendation of the Superintendent, the Board of Education approves the renewal of the membership agreement with the Morris County Cooperative Pricing Council. (MCCPC), administered by Randolph Township for the period of October 1, 2021 through September 30, 2026. BE IT FURTHER RESOLVED THAT: Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the School District of the Chathams Board of Education is hereby authorized to enter into a "Renewal" Cooperative Pricing Agreement with the Morris County Cooperative Pricing Council ("Lead Agency") or any other contracting unit within the County of Morris or adjoining counties for the purpose of work, materials and supplies. This "Renewal" Cooperative Pricing Council Resolution shall be effective October 1, 2021 and such membership shall be for the duration of five (5) years of the "Renewal" Cooperative Pricing Agreement, expiring September 30, 2026, unless the "Lead Agency" and the Division of Local Government Services, elects to withdraw.

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	Agenda items C.1 to C.12.	Motion by Trustee:	, seconded by Trustee:	, Roll call vote:
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1. Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from June 21, 2021 through July 9, 2021.

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of June 21, 2021 through July 9, 2021, pursuant to N.J.S.A. 18A:37-1 et seq. *Nothing to Report* 

- Affirmation: Findings of Harassment, Intimidation and Bully Investigations
   RESOLVED: That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board's June 21, 2021 Meeting, which encompasses all HIB findings from May 17, 2021 through June 18, 2021.
- 3. Approval: Tuition Rates for Incoming Tuition Students of Employees

  RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves tuition rates for the following incoming students of employees for the 2021/2022 school year as listed below:

Student State ID #	School	Annual Tuition
20242597	CHS	\$1,000
20252598	CMS	\$1,000
20273420	CMS	\$1,000
20304987	WAS	\$2,000
20232947	CHS	\$1,000
20232013	CHS	\$1,000
20262621	CMS	\$1,000
20273167	CMS	\$1,000
20231385	CHS	\$1,000
20246262	CHS	\$6,475
20325613	MAS	\$5,425

20244099	CHS	\$1,000
20243577	CHS	\$1,000
20315989	WAS	\$5,425
20335988	WAS	\$5,425

4. Approval: Tuition Rates for Incoming Out of District Tuition Students

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves tuition rates for the following incoming out of district tuition students for the 2021/2022 school year as listed below:

Student State ID #	School	Annual Tuition
20231416	CHS	\$18,500
20235670	CHS	\$18,500

5. Approval: Student Teacher

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following student teacher for the fall, 2021 semester:

Student	University	School	Semester
Grace Lee	Rutgers University	WAS/Grade 1	Fall, 2021

6. Approval: District Professional Development Plan

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the district Professional Development Plan for the 2021/2022 school year.

# 7. Approval: Curriculum

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education, in accordance with Policy 2220, approves the curriculum for Chatham High School (Grades 9-12), Chatham Middle School (Grades 6-8), Lafayette Avenue School (Grades 4-5), Milton Avenue School (Grades pre-K-3), Southern Boulevard School (Grades K-3), and Washington Avenue School (Grades pre-K-3) in the following nine core curriculum content areas, as defined by the State of New Jersey Department of Education: Visual and Performing Arts, Comprehensive Health and Physical Education, Language Arts Literacy, Mathematics, Science, Social Studies, World Language, Technology, and 21<sup>st</sup> Century Life and Careers

**BE IT FURTHER RESOLVED,** that the Board of Education approves the course of study for Chatham High School (Grades 9-12) as contained in the Chatham High School Program of Studies for the 2021/2022 school year; and

**BE IT FURTHER RESOLVED,** that the Board of Education approves the course of study for Chatham Middle School (Grades 6-8) as contained in the Chatham Middle School Program of Studies for the 2021/2022 school year; and

**BE IT FURTHER RESOLVED,** that the Board of Education approves the following K-12 Special Programs and Services for the 2021/2022; and English as a Second Language (ESL), Basic Skills Program, Gifted/Talented Program, and School Counseling; and

**BE IT FURTHER RESOLVED,** that the Board of Education approves all textbooks in use to implement this curriculum for the 2021/2022 school year. Additional/new texts related to curriculum revisions for the 2021/2022 school year will be subject to Board approval.

8. Approval: Teacher Evaluation Framework

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the School District of the Chathams Teacher Evaluation Framework, which includes Charlotte Danielson's, "A Framework for Teaching", as the district's Teacher Evaluation Instrument.

- 9. Approval: Principal Evaluation Framework
  - **RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves James Stronge's, "*Leader Effectiveness Evaluation System*", as the district's Principal Evaluation Instrument.
- 10. Approval: District Professional Development Plan Statement of Assurance RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the electronic submission of the District Professional Development Plan Statement of Assurance for the 2021/2022 school year to the County Office.
- 11. Approval: District Mentoring Plan Statement of Assurance RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the electronic submission of the District Mentoring Plan Statement of Assurance for the 2021/2022 school year to the County Office.
- 12. Approval: In-Service Agreement with Drew University In-Service Teacher Education **RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the agreement with Drew University to facilitate in-service series for Grades 2 to 5 teachers during the 2021/2022 school year at a cost not to exceed \$14,340.00. (Agreement on file in the Curriculum Office)

D.	POLICY			
	Agenda items D.1.	Motion by Trustee:	, seconded by Trustee:	, Roll call vote:

Approval: Second Reading and Adoption of Policies and Regulations
 RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the of the second reading and adoption of the Policies and Regulations listed below: (Attachment D.1)

- 0131 Regulation Bylaws, Policies, and Regulations (Mandatory, Revised)
- 2421 Policy Career and Technical Education (Recommended, Revised)
- 3134 Policy Assignment of Extra Duties (Recommended, Revised)
- 3142 Policy/Regulation Nonrenewal of Non Tenured Teaching Staff Member (Recommended, Revised)
- 3221 Policy Evaluation of Teachers (Mandatory, Revised)
- 3222 Policy/Regulation Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (Mandatory, Revised)

- 3223 Policy/Regulation Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals (Mandatory, Revised)
- 3224 Policy/Regulation Evaluation of Principals, Vice Principals and Assistant Principals (Mandatory, Revised)
- 4146 Policy/Regulation Nonrenewal of Nontenured Support Staff Member (Recommended, Revised)
- 5460.02 Policy/Regulation Bridge Year Pilot Program (Mandatory, New)
- 6471 Policy/Regulation School District Travel

#### XI. BOARD BUSINESS

#### XII. PUBLIC COMMENTARY

#### XIII. EXECUTIVE SESSION

**WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session to discuss: (select one or more)

- 1. A matter rendered confidential by federal or state law;
- 2. A matter in which release of information would impair the right to receive government funds;
- 3. Material the disclosure of which constitutes an unwarranted invasion of individual privacy;
- 4. A collective bargaining agreement and/or negotiations related to it;
- 5. A matter involving the purchase, lease, or acquisition of real property with public funds;
- 6. Protection of public safety and property and/or investigations of possible violations or violations of law;
- 7. Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
- 8. Specific prospective or current employees unless all who could be adversely affected request an open session:
- 9. Deliberation after a public hearing that could result in a civil penalty or other loss; and be it further **RESOLVED:** The minutes of this closed session will be made public when the need for confidentiality no longer exists.

### XIV. PUBLIC SESSION

#### XV. ADJOURNMENT